

50 Corriveau Avenue  
St. Albert, Alberta T8N 3T5

Phone: 780-447-8600 Fax: 780-447-8912  
Toll Free: 1-800-272-8876

Website: aglc.ca

I am applying as a: (please select only one)

Retail Cannabis Worker     Retail Cannabis Licensee     Cannabis Representative, employed by a licensed producer

Please allow 2-4 weeks for processing

NAME	_____ Surname	_____ First Name	_____ Middle Name(s) (in full)						
OTHER ALIAS(ES)	_____								
DATE OF BIRTH	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;"> </td> </tr> <tr> <td style="text-align: center;">Year</td> <td style="text-align: center;">Month</td> <td style="text-align: center;">Day</td> </tr> </table>				Year	Month	Day	<input type="checkbox"/> CANADIAN CITIZEN <input type="checkbox"/> LANDED IMMIGRANT <input type="checkbox"/> OTHER (Describe) _____	GENDER <input type="checkbox"/> Male <input type="checkbox"/> Female
Year	Month	Day							
PLACE OF BIRTH	_____								
	City	Country							
MAILING ADDRESS	HOME ADDRESS (if different from mailing)								
	Apt #, Street or PO Box	Apt #, Street or PO Box							
	City, Province	Postal Code	City, Province						
	Postal Code		Postal Code						
TELEPHONE	Res (    ) _____		Cell (    ) _____						
EMAIL ADDRESS	_____								

**DO YOU HAVE SELLSAFE CERTIFICATION?**

No     Yes, provide:    SellSafe Reg #: \_\_\_\_\_    Expiry Date: \_\_\_\_\_

**ARE YOU CURRENTLY OR HAVE YOU EVER BEEN CHARGED WITH A CRIMINAL OFFENCE?**

No     Yes, provide details

<i>Date of Charge or Conviction</i>	<i>Place of Charge or Conviction</i>	<i>Offence</i>	<i>Outcome</i>
_____	_____	_____	_____
_____	_____	_____	_____

1. Answer "Yes" even if:

- i. The charges were dismissed or subsequently downgraded to a lesser charge.
- ii. You completed an alternative measures or other similar program.
- iii. You were charged but not convicted.
- iv. You did not serve any time in prison.
- v. The investigation, charges or offences happened in another jurisdiction.

2. Answer “No” if:
- i. You received a pardon under the provisions of the Criminal Records Act (Canada) or similar legislation, or if any records relating to a charge or conviction have been expunged or otherwise officially sealed by a court or government agency.
  - ii. You were charged under the provisions of the Young Offenders Act (Canada) or other similar legislation.
  - iii. You have never been charged with a criminal offence.

**I CERTIFY THAT:**

- All information provided as part of the application is truthful and complete.
- Any criminal charges or convictions will be reported to the AGLC immediately.
- I authorize the AGLC to undertake a criminal record check or inquire with any police agency to determine my eligibility to be certified as a qualified cannabis worker.
- I understand that a false statement or failure to meet AGLC conditions may result in my qualification being refused or cancelled.

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*

**ALL APPLICANTS MUST ATTACH THE FOLLOWING TO THIS APPLICATION:**

**Identification**

- For first-time applicants born in Canada, a copy of the birth certificate, Canadian Passport, or Indian Status Card.
- For first-time applicants born outside Canada, a copy of the Certificate of Canadian Citizenship or immigration documents (e.g., permanent resident card, landed immigrant documents, or current work/study permit).

**Criminal Records Check**

- Current, **original** criminal records check must be provided by the RCMP or local police (obtained within the last three months). Copies of criminal records checks will not be accepted.
- OR**
- Acknowledge completion of the *Personal Disclosure Cannabis Retailer (form 8017)*. A criminal records check is not required.

If you have already provided the *Personal Disclosure Cannabis Retailer* form, identify the name of the store where you intend to work:

\_\_\_\_\_  
(name of premise)

**NOTICE TO APPLICANTS**

- Incomplete applications will not be processed.
- Any changes to personal information (e.g. address, surname) must be reported immediately to the AGLC by:
  - email to [gaming.registrations@aglc.ca](mailto:gaming.registrations@aglc.ca)
  - call AGLC at 1-800-272-8876
- Qualification is valid for up to five years. It is the responsibility of the applicant to ensure renewal of qualification prior to expiry.
- Applications will be reviewed throughout the qualification period. If an individual fails to comply with AGLC policies or is charged with or convicted of an offence under the *Gaming, Liquor and Cannabis Act*; the Gaming, Liquor and Cannabis Regulation; or criminal offence, the qualification may be cancelled.

**Protection of Privacy** – The personal information requested on this form is collected under the authority of Section 33(c) of the *Alberta Freedom of Information and Protection of Privacy Act* and will be protected under Part 2 of that Act. It will be used for the administration of all policies and processes relating to cannabis licensing. Direct any questions about this collection to: AGLC FOIP Coordinator, 50 Corriveau Avenue, St. Albert, AB T8N 3T5 780-447-8600 or toll free at 1-800-272-8876.

**QUALIFIED CANNABIS WORKER - REQUIREMENTS**

The Alberta Gaming, Liquor and Cannabis Regulation states:

- 1) A cannabis licensee may not employ any person to sell cannabis or to assist the licensee in the conduct or management of a licensed activity unless the person:
  - a) is an adult;
  - b) has successfully completed the training requirements set by the AGLC, and
  - c) has passed a records check to the satisfaction of the Board.
  
- 2) For the purposes of subsection (1)(c), a person does not pass a records check if the person:
  - a) has at any time been charged with or convicted of:
    - i. an offence under the *Criminal Code* (Canada), the *Excise Act* (Canada), the *Food and Drugs Act* (Canada);
    - ii. an offence under the *Controlled Drugs and Substances Act* (Canada), other than under section 41 of that Act for possession of any substance included in Schedule II to that Act, or
    - iii. an offence under a foreign Act or regulation that, in the opinion of the Board, is substantially similar to an offence referred to in sub-clause i. or ii.

and, in the opinion of the Board, the offence is sufficiently serious that it may detract from the orderly or lawful conduct of activities authorized by a cannabis licence;
  - b) has, within the five years prior to being employed by the cannabis licensee, been serving a term of imprisonment of three years or more; or
  - c) in the opinion of the Board, has committed any act that is contrary to the public interest or that detracts from the integrity with which cannabis-related activities are to be conducted in Alberta.
  
- 3) A Qualified Cannabis Worker must notify the AGLC and the licensee immediately when charged with or convicted of an offence under:
  - a) the *Criminal Code* (Canada);
  - b) the *Excise Act* (Canada);
  - c) the *Food and Drugs Act* (Canada);
  - d) the *Controlled Drugs and Substances Act* (Canada);
  - e) a foreign Act or Regulation that is substantially similar to an offence referred to in a), b), c) or d) above; or
  - f) the *Gaming, Liquor and Cannabis Act* (Alberta) or *Gaming, Liquor and Cannabis Regulation* (Alberta).

- 4) If a Qualified Cannabis Worker is charged or convicted, as described above, the AGLC may take action including, but not limited to, refusal to qualify, or suspension or cancellation of the qualification.
  
- 5) Any changes to personal information must be reported to the AGLC immediately in writing by email to [gaming.registrations@aglc.ca](mailto:gaming.registrations@aglc.ca) or by calling 780-447-8600 or toll-free at 1-800-272-8876.

**NOTICE TO APPLICANTS**

Qualification is subject to all information provided on the application being truthful and complete.

The AGLC will review the qualification if an individual fails to comply with the above, is charged with, or convicted of, a criminal offence. This review could lead to the qualification being suspended or cancelled.

**RE-APPLYING**

Qualification can only be completed by reapplying. When reapplying, you will not be required to provide identification.